

TOWN OF EAGLE
SPECIAL TOWN BOARD MEETING
APRIL 26, 2004
MINUTES

Mr. Wilton called the meeting to order at 8 p.m. and led the Pledge of Allegiance.

Present: Wilton, Burton, Orchard, Kwiatkowski. Absent: Malek. Also present: Atty. Adelman, Clerk McMillan.

Multi-User Driveway Agreement- Mr. Wilton explained the document for multi-user driveways was adopted on February 20, 2002, but fees still need to be set. Discussion followed regarding driveway standards and procedures. The Town Engineer will be asked to set specs for asphalt driveways. Regarding fees, consensus was the agreement could remain as is, with actual costs to be recouped from the property owners involved.

Closed Session- A closed session per Wis. Stats. 19.85(1)(b) regarding personnel was anticipated, however part-time town employee Jerry Sagert exercised his right to have the board's discussion held in open session. Atty. Adelman explained the rules and exceptions pertaining to employment and disciplinary action. Mr. Wilton then summarized some incidents that occurred during the plowing season that were not reported to him. He also questioned certain timesheet items. Mr. Sagert gave details of his activities as reported on the timesheets. He also explained how the incidents in question occurred and to whom they were reported. Discussion followed. It was determined that there was a need to set clear procedures for incident reporting, supervisory structure and other personnel issues. Board would also like to speak to another employee regarding the issues as discussed. Motion by Wilton, seconded by Kwiatkowski to table the issue and call another personnel meeting to get confirmation about tonight's discussion, then address the issues at that point. Motion carried.

There being no further business, a motion was made by Kwiatkowski, seconded by Burton to adjourn at 8:47 p.m. Motion carried.

Respectfully submitted,

Sally McMillan
Town Clerk