

TOWN OF EAGLE
SPECIAL TOWN BOARD MEETING
MAY 24, 2004
MINUTES

Mr. Wilton called the meeting to order at 8 p.m. and led the Pledge of Allegiance.

Present: Wilton, Burton, Malek, Orchard, Kwiatkowski. Also present: Atty. Adelman, Clerk McMillan.

Lake Patrol- Appointment of a new Lake Patrol officer has been recommended. Motion by Malek, seconded by Kwiatkowski to hire Nicholas Boyle. Motion carried.

Closed Session- A closed session per Wis. Stats. 19.85(1)(b) regarding personnel was anticipated, however town employees Tom Betts and Jerry Sagert exercised their right to have the board's discussion held in open session. A list of several concerns were discussed, including lack of notification when comp or sick time is being used, lack of notification for plowing mishaps and equipment damage, possible time sheet inaccuracies, lack of notification of use of the town sand shed by the Town of Troy, and lack of authorization for use of part time help. It was determined that there is a need for better communication and to set clear policies and a reporting structure for reporting incidents, use of sick days, leaving the area, authorization for use by others of town equipment or property (mutual aid), and part time help. A call list for the Town Board will be prepared and distributed. Time sheets will be modified to include a place for comments in order to be more specific. Mr. Betts will meet with Mr. Wilton weekly to report on current activities. Discussion followed regarding comp time. Human resource policies will be mailed to the board and Atty. Adelman for review. There being no further business, a motion was made by Kwiatkowski, seconded by Malek to adjourn at 9:32 p.m. Motion carried.

Respectfully submitted,

Sally McMillan
Town Clerk