

TOWN OF EAGLE
TOWN BOARD MEETING
SEPTEMBER 20, 2006
APPROVED MINUTES

Mr. Gillette called the meeting to order at 7:35 p.m. and led the Pledge of Allegiance.

Present: Gillette, Malek, Kwiatkowski, West, and Davis. Also present: Treasurer Pasterski, Atty. Adelman, and Clerk McMillan.

Minutes- Motion by Malek, seconded by Kwiatkowski to approve the minutes from September 6, 2006. Motion carried. August minutes will be presented at a later date.

Clerk's Report- The Primary Election went well. The new equipment for disabled voters has been received, with the exception of the unit for electronic transfer of vote totals. Eagle will be hosting pollworker training at the municipal building on 10/16/06. Three applications for bartender's licenses were submitted for approval by Gillette's Country Store. Motion by Kwiatkowski, seconded by Malek to approve the license for Rachel Jerdee. Motion carried. Motion by Kwiatkowski, seconded by Malek to approve the license for Monica Niereuberger. Motion carried. After an initial motion and second for approval were made and rescinded, a motion was made by Davis, seconded by West to table the license for Jamie White and have Atty. Adelman do further research. Motion carried. A donation was requested by the Palmyra-Eagle Community Band. Motion by Davis, seconded by Malek to donate \$300. Motion carried. A letter received from a town resident citing several reasons to change trick-or-treating to a Saturday was read to the board. Discussion followed. Motion by Malek, seconded by Gillette to schedule trick-or-treat for Saturday, October 28, 2006 from 3-6 p.m. Motion carried.

Budget Workshop- A workshop for the purpose of preparation of the Town's 2007 budget proposal was scheduled for 10/11/06 at 7:30 p.m.

Engineering Services- Robert Gassert from Yaggy Colby Associates was present and distributed company information as well as a proposal for general engineering services. Regarding quotes for the impact fee needs assessment study, a motion was made by Gillette, seconded by Kwiatkowski to table. Motion carried.

Treasurer's Report- Mr. Pasterski reported August receivables were \$169,920.95. Total cash assets held in all accounts as of 8/31/06 was \$938,459.76. Motion by Kwiatkowski, seconded by Davis to approve the treasurer's report. Motion carried.

Park Pavilion- Mr. Pasterski showed bids from numerous contractors recommended for approval by the pavilion committee. He also requested that six bills totaling \$16,574.36 be added to this month's claims. He went on to explain that the total project cost estimate is now \$256,000, and after summarizing the expenses and funding plans, requested that he be given authority to submit a loan application for a portion of the costs. Mr. Kwiatkowski pointed out that approval to borrow money was given by the Town residents at last year's budget hearing. Motion by Malek, seconded by Kwiatkowski to borrow \$100,000 from the State of Wisconsin Commissioners of Public Lands with a four year repayment. Motion carried. Motion by Malek, seconded by West to accept the bids as presented. Motion carried.

Claims- Claims totaling \$63,680.27 were submitted for approval. Atty. Adelman had concerns about the engineer's bill from Graef, Anhalt & Schloemer, including the lack of itemization and the use of ½ hour billing increments. Discussion followed. Motion by Kwiatkowski, seconded by Malek to approve payment of the claims, and to add payments totaling \$16,574.36 for the pavilion, but to withhold payment #26187 for \$11,577.49 until additional detail of actions is received. Motion carried.

Sheriff's Dept.- No representative present.

Lake Patrol- Sgt. Dennis Nork reported that 7 citations and 23 warnings were issued during the 44 hours logged last month for patrol of Eagle Spring Lake. Sgt. Nork advised that although boaters have been cautious this year, he made a written recommendation to the Lake Management District to continue to monitor the ski channel for problems.

Lake Management- Tom Day reported that the lake was chemically treated for Eurasian Water Milfoil on 9/12/06.

Library- Director Alli Chase updated the board on the governance options study, circulation statistics, grants, programs, and budget status. She also announced that the library will be receiving an award from the County Executive. A needs assessment study related to possible future impact fees is being prepared. Board members were encouraged to visit the library and observe the staff in action.

Fire Department/Fire Commission- Chief John Eeten was present and reported on several Fire Dept. matters including the sale of the old fire truck, a demographics project, grant applications, equipment repairs, and building improvements. Mr. Kwiatkowski noted that the Fire Commission was given a vote of confidence from the Fire Dept. membership at the last meeting.

Humane Society Agreement- Atty. Adelman advised the agreement for animal control services for 2007 is acceptable; it's the same as last year, except that the board has the choice of a commitment for one year or three years. Motion by Malek, seconded by Kwiatkowski to approve with the three-year contract. Motion carried.

Smart Growth Grant Application- Mr. West reported on available funding, qualifications and procedures for a planning grant related to Smart Growth. Upon board approval, the Town and Village could apply jointly for a grant of up to \$30,000. Due to the extensive amount of information required, it was recommended that the Town Planner prepare the application; the cost would be \$500. Motion by Kwiatkowski, seconded by Malek to approve Brian Pionke preparing the grant application. Motion carried.

Developer's Agreement- The standard developer's agreement prepared and distributed by Atty. Adelman last month was reviewed, with suggestions for corrections and additions made as follows: On page 1, in section 3 remove "The contracts shall be subject to approval by the Town"; on page 3, in section C.1. replace "I" with "The" before the word "system"; on page 4, in H.1. replace the phrase "approved and the 1st lift of asphalt installed on the roads and approved" with "the binder approved by the Town Engineer"; on page 4, remove all of H.3. Motion by Davis, seconded by Gillette to approve the document with changes. Motion carried.

Village Board Meeting- Mr. Davis reported on the activities at the 9/14/06 Village Board meeting, which he found to be quiet, smooth, and productive. Board actions included the tabling of the Paradise Ridge subdivision plat at the owner's request, denial of a tattoo business, appointment of Pat French to the Code & Ordinance Committee, approval to join with the Town for the Smart Growth grant application, formation of a grant committee, and approval of a \$100 donation to the Palmyra-Eagle Community Band. Other matters discussed included a police officer's award for excellence, budgeting for health insurance for the Park & Rec coordinator, progress on the information kiosk, engineer's results from six test wells, and a referendum request.

Park & Recreation- Mr. Malek suggested that there be discussion at the budget workshop regarding more hours and benefits for the Park & Recreation Coordinator, in order to keep her interests here in our community.

Garbage/Recycling- Mr. Kwiatkowski reported the recycling grant application has been submitted. The proposal for services in 2007 was received from Johns Disposal. Research will be done to verify allowable fee increases and contract length.

Clerk's Committee- Mr. Davis reported that the committee formed to investigate the pros and cons of appointing vs. electing the position of Town Clerk has met once and is scheduled to meet again, as they continue to gather information on this topic. The committee expects to present their findings at the October Town Board meeting.

Roads- Mr. Gillette reported on bids that have been received for crack filling projects on several Town roads. Regarding Westwind and Stonington subdivisions, it was determined that crack filling would be inadequate and repaving is necessary. Mr. Gillette recommended that these subdivisions wait due to budget constraints, and that consideration instead be given to crack filling in Eagle Oaks subdivision, in addition to the other roads already bid out- Sprague, Road X, South, Markham, Roy Martin, Mary, Heritage, and Colonial. A separate estimate was obtained for Eagle Oaks as well as adding leveling and spot sealing to the other areas. Discussion followed regarding proper procedure and concern about change orders after bidding is complete. Motion by Malek, seconded by Kwiatkowski to award the contract minus base bid #6 to Crack Filling Service Corp. Motion carried. It was clarified that before consideration of awarding a contract for the extra work discussed, a Class 1 notice must be published. Regarding speed limit reductions, a motion was made by Kwiatkowski, seconded by Malek to table. Motion carried.

Chairman's Report- Mr. Gillette reported that three estimates were received for the paving work required to address drainage issues at the salt shed. Motion by Kwiatkowski, seconded by Malek to accept the Wolf bid for \$9947. Motion carried.

Public Comment- James Pasterski commented that the board should do what they can to keep Heather Heywood on as Park & Rec Coordinator.

There being no further business on the agenda, a motion was made by Malek, seconded by Kwiatkowski to adjourn at 10:37 p.m. Motion carried.

Respectfully submitted,

Sally McMillan
Town Clerk