

TOWN OF EAGLE
REGULAR TOWN BOARD MEETING
FEBRUARY 21, 2007
MINUTES

Chairman Gillette called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Present: Gillette, Malek, Kwiatkowski, West and Davis. Also present: Treasurer Pasterski, Atty. Adelman and Clerk McMillan.

Minutes- Motion by Kwiatkowski, seconded by Malek to approve the minutes from January 17, 2007. Motion carried. Motion by Davis, seconded by Malek to approve the minutes from January 24 and January 29, 2007. Motion carried.

Clerk's Report- Correspondence received this month included a report on groundwater management areas, grant guidelines and applications, and information regarding insurance and engineering services.

Treasurer's Report- January receivables were \$1,694,702.38. Total held in all accounts as of 1/31/07 was \$2,421,432.66. Motion by Kwiatkowski, seconded by Malek to approve the treasurer's report. Motion carried.

Claims- A listing of claims being presented for payment was reviewed. It was noted that two items were duplicates and should be voided. Motion by Malek, seconded by Davis to approve the claims, except for #26642 & #26643. Motion carried.

Town Clerk Appointee- Mr. Gillette introduced Eileen Houk, who has been chosen to replace Clerk McMillan when her term ends in April. Ms. Houk thanked the board and expressed that she is looking forward to working for the town.

Library- Director Alli Chase updated the board on current circulation statistics, the governance options study, Act 420 and inter-county funding. She also gave information on several upcoming library programs and events, including adult computer classes and a visit from storyteller Stuart Stotts.

Fire Department/Fire Commission- Chief Eeten reported on recent problems with the dry hydrant, forestry/wildland training, and National Incident Management System (NIMS) compliancy.

Lake Management District- The 2006 report and annual audit pertaining to the Lake Patrol grant have been completed. Lake Management District Chairman Tom Day reported he will present information about another grant at the next meeting. Educational materials relative to safety, including an updated boating pattern map, will go out with the next district newsletter and will be made available at several local business establishments. A boating practices committee has been started to look at lake issues. A County ordinance that will prohibit parking on both sides of Hwy E near the public boat launch has been passed.

Village Board Meeting- Mr. Davis reported on the February Village Board meeting. The proceedings included a public hearing regarding the rezone of the Bielinski property that is expected to be an extension of the Fox Chase subdivision. Several members of the community spoke at the hearing, including Town residents. The rezone was later approved by the Village Board. Other activities included the presentation of goals by some of the Village trustees, approval of Kettle Moraine Days, discussion regarding the Park & Rec Dept. Human Resources policies, and starting the process for special assessments to correct water runoff issues on South St.

Park & Recreation- Mr. Malek reported that Director Heather Heywood has offered to work on official rules for both the Town and Village parks. The Mukwonago Chief will be doing a story on Ms. Heywood and the department for the progress section of the paper. New programs include wrestling, cheer and poms.

Garbage/Recycling- Mr. Kwiatkowski reported that the Town averaged 297 lbs. of recycled material per capita for 2006, well above the 106 lbs. required. The Town's recycling ordinance will be put on next month's agenda for review.

Business Park- The Town Engineer will be asked to present educational information regarding stormwater management to at a future meeting.

Roads- Roadwork plans for 2007 will be discussed with the engineering staff next week. 160 tons of salt have been used so far this winter for snow and ice control. \$9645 was received for the 2000 Town Road Improvement Program (TRIP). Mr. Pasterski was thanked for his efforts in obtaining the funds.

Human Resources- Preliminary discussion was held regarding revisions to the Human Resources policy. Mr. West distributed a draft that he prepared for examination. The Town's original policy as well as the Fire Department's policy will also be reviewed, and the matter will be placed on next month's agenda.

Sheriff's Dept.- Deputy Powell was present and heard suggestions and concerns from the board regarding speed patrols. Regarding the vandalism case on Hwy. 67, no new information is available.

Chairman's Report- Mr. Gillette is continuing to work toward resolving stormwater management and impact fee issues.

Attorney's Report- Atty. Adelman reported she issued citations and prepared a special inspection warrant for the unenclosed storage at the Trainor property on Hwy. ZC as directed. Options for enforcement related to unenclosed storage at the Kestly property on Estates Dr. were outlined.

Closed Session- A motion was made by Kwiatkowski, seconded by Malek to go into closed session per Wis. Stats. 19.85(1)(c) to consider employment, compensation or performance evaluation data, and per Wis. Stats. 19.85(1)(g) to confer with legal counsel with respect to litigation in which it might become involved regarding the Kestly property. Roll call vote was taken: Gillette- yes, Malek- yes, Kwiatkowski- yes, West- yes, and Davis- yes. The motion carried 5-0.

Action on Closed Session Matters- Kestly: After returning to open session, Mr. Gillette asked Bob Kestly and his daughter Kallie Kestly to come forward and give their input regarding non-compliant unenclosed storage and unlicensed/junked vehicles that were found during a special inspection of their property. After discussion of the possible consequences of continuous ordinance violations, Ms. Kestly stated that the non-compliant items were not her dad's, and gave her word that she would take responsibility and make sure the property stays clean. Mr. Gillette and the Fire Chief will go to the Kestlys to further evaluate the site, and report back at the next meeting.

Employment: A motion was made by Kwiatkowski, seconded by Malek to extend an offer of employment to Eileen Houk for the Town Clerk position. In further discussion, Mr. Gillette read the terms of the offer as follows: Salary \$24,960; 32 hours minimum per week, which includes all time spent for Town Clerk's duties during office hours, and for Town Board meetings including preparation of Town Board minutes; \$15 per hour extra for time spent at Board of Zoning Adjustment meetings, Planning & Zoning Commission meetings, and for preparation of minutes from those meetings; Benefits include one week paid vacation in 2007 after 8/31/07, with certain dates not available for vacation due to statutory duties, and two weeks paid vacation in 2008. A performance evaluation will be held after six months. Mr. Malek acknowledged the number of meetings and interviews that were held before the board came to the conclusion that Eileen Houk was the person that they wanted for the job. It was clarified that Ms. Houk will officially begin holding the title of Town Clerk after Ms. McMillan's term ends in April. The motion then carried.

Public Comment- Nick Wambach commented that he believes the taxpayers are getting their money's worth, because the board is doing a good job. Steve Muth inquired about the recent seminar put on by Ruckert-Mielke regarding public participation.

There being no further business on the agenda, a motion was made by Kwiatkowski, seconded by Malek to adjourn at 9:47 p.m. Motion carried.

Respectfully submitted,

Sally McMillan
Town Clerk