

TOWN OF EAGLE  
REGULAR TOWN BOARD MEETING  
June 20, 2007  
Minutes

Mr. Kwiatkowski called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Present: Kwiatkowski, Malek, Davis, West, Rasmussen. Also present: Town Attorney Betty Adelman and Clerk Houk.

Minutes: Motion by Malek, second by West to approve the 5-16-07 minutes. Motion carried.

Erosion Control Ordinance: Mike Paulos and Dan Cook of Graef Anhalt & Schloemer Associates, Inc. were present to discuss the proposed Erosion Control Ordinance. Copies have been forwarded to the attorney and building inspector for comments. It will be forwarded to Waukesha County for review and commenting as well. A disturbance that is 3,000 square feet or more is one of the conditions which require that the ordinance be followed. The building inspector would be responsible for enforcing said ordinance. Upon receipt of comments from said parties, the proposed ordinance will be submitted in draft form, with any changes, to the board for review. Motion by Malek, second by Rasmussen to move forward and submit Erosion Control Ordinance to Waukesha County for review per the attorney's comments and recommendations. Motion carried.

Stormwater Management Ordinance: Mike Paulos and Dan Cook of Graef, Anhalt, Schloemer & Assoc., Inc. were present to review the proposed Stormwater Management Ordinance and answer questions asked by the board. Stormwater practices must be provided if post-construction site results in 0.5 acres or more of impervious surface. The ordinance would affect certified surveys, flag lots, and most likely four or more lots. Discussion followed regarding the definition of a private road and what would result if a subdivision crosses town lines. Atty Adelman recommended that the engineering firm keep track of the permits, the firm would provide a letter of approval and bill back the developer. Further discussion followed regarding discharges of wastewater other than stormwater, review time, future maintenance and the continued financial responsibility. Atty Adelman's comments will be incorporated and then the proposed ordinance will be submitted to Waukesha County for comment and copied to the Town Hall for review by the Board. Motion by Malek, second by Rasmussen to allow the submittal of the Stormwater Management Ordinance to Waukesha County for review and comment with copy of same being provided to the Town Hall for distribution among Town Board members. Motion carried.

Clerk's Report: The accounts receivable is currently \$19,537.80. Discussion took place regarding the sending of certified letters vs. letters regular mail. The clerk's office will continue to send letters via certified mail with return receipt requests until the process is reviewed at a later date. A second phone line for the Town Hall was requested. Motion by Malek, second by Davis to authorize an additional phone line for the Town Hall office. Motion carried. Supervisors will be paid monthly instead of quarterly due to Wisconsin New Hire Requirements. A roles and responsibilities meeting took place with the Chairman, the Town's planner and engineering firm to discuss the same. The new laptop has been serviced and is up and running and the upgrade to the existing computer has been completed.

Licenses: Motion by Kwiatkowski, second by Rasmussen to approve the Bartender's license for the year ending June 30, 2007 for Sharada Kettle of Gillette's Country Store. Motion carried. Motion by Kwiatkowski, second by Malek to approve the renewal applications for Operator's licenses submitted by Dionna Krall, Rich Ohms, Doreen Skrepenski and Debra Mitsuko Wright of Brookwood Inn. Motion carried. Motion by Kwiatkowski, second by Malek to approve the new application for an Operator's license submitted by Allison Heine of Eagle Spring Pub upon course certification. Motion carried. Motion by Kwiatkowski, second by Rasmussen to approve the new application for an Operator's license submitted by Kay Heine of Eagle Spring Pub upon course certification. Motion carried. Motion by Kwiatkowski, second by Malek to approve the renewal application for Operator's license submitted by Dan Dentice, Kelly Edwards, Stephanie Heine, Andrea Long, and Sally Reich, of Eagle Spring Pub. Motion carried. Motion by Davis, second by Malek to approve the renewal applications for Operator's licenses for Jackie Buchberger, Micky Collins, Luanne Ervin, Mary Kroeze, Ann Szaniszlo, Tina Thomas, Robert Wennesheimer, Sandra Wollenhaupt, and new applications submitted by Jacquelyn Brugger, Margaret Gasser, and

Nicole Hurley for Eagle Springs Golf Resort. Motion by Davis, second by Kwiatkowski to approve the application for Operator's license for Adam Seitz of House in the Woods Auction Gallery. Motion carried. Motion by Davis, second by Malek to approve the renewal applications for Operator's licenses submitted by Samantha Gillette, Rachel Jerdee, Claire Joston, Sharada Kettle, Geraldine Mehlberg, Thomas Reilly and Jamie White for Gillette's Country Store. Motion carried. Motion by Kwiatkowski, second by Malek to approve a "Class B" Intoxicating Liquor and Fermented Malt Beverage License to the following: Eagle Spring Pub, Inc., James J. Olive agent, W345 S10463 Highway E, Mukwonago, WI 53149; Eagle Spring Golf Resort, Inc., Michael K. Bolan, agent, W352S10355 Tuohy Road, Eagle, WI 53119; Eclectric Ingredients, LLC, Daryl J. Brooks, agent, Brookwood Inn, W345 S10206 Highway E, Mukwonago, WI 53149; House in the Woods Auction Gallery, Inc., Lynne L. Seitz, agent, S91 W37851 Antique Lane, Eagle, WI 53119; and Cynthia Mae Gagliano, Kettle Moraine Ranch, Inc., W379 S9674 CTH S, Eagle, WI 53119. Motion carried. Motion by Davis, second by Rasmussen to approve a "Class A" Intoxicating Liquor and Fermented Malt Beverage License to Gerald Gillette, Gillette's Country Store, S101 S34414 Highway LO, Eagle WI 53119. Motion carried.

Salvage Yard License: Application for the license renewal for Western Eagle Auto Salvage, S90 W38108 Hwy 59 was reviewed. Mr. Kwiatkowski acknowledged he has not been made aware of any issues or troubles arising in the last year. Motion by West, second by Kwiatkowski to approve Western Eagle Auto Salvage license renewal for one year. Motion carried.

Treasurer's report: May receivables were \$27,199.35. Total held in all accounts as of May 31, 2007 was \$867,253.89. Motion by Malek, second by Rasmussen to approve the treasurer's report. Motion carried.

Claims: A list of claims presented for payment was reviewed. After discussion, a motion by Malek, second by West to approve the payment of claims as presented. Motion carried.

Roads: Discussion was had regarding the road needs. A list of the road work that has been completed since 1991 was reviewed. The road budget needs to be increased to keep up with the rising costs of maintaining the quality of the roads and establish a catch-up plan for the maintenance. A 5 year road needs/plan was presented for reference. West Wind Subdivision is in serious need of road work and the plan provides for the first lift in July of this year. Future road work is planned for Stonington Subdivision. Treasurer Pasterski reviewed the 2007 Budget and the proposed amended budget. Discussion followed regarding the transferring of CD's to the general fund as well as future projected income and expenses. Motion by Rasmussen, second by Davis to amend the 2007 Budget from \$1,270,840 to \$1,382,252. After discussion, motion carried.

Road Bid: Bid requests were published and 4 bids were received. Motion by Kwiatkowski, second by Malek to award Payne & Dolan the contract to repave the first lift on West Wind Subdivision per engineering specifications. Motion carried.

Road Paving Maintenance Plan: Motion by Kwiatkowski, second by Rasmussen to approve the road paving & maintenance 4 year plan as presented by Supervisor West. Motion carried.

Town Park Pavilion: Mr. Pasterski advised that the building was approved by the State and by Independent Inspection, Ltd. Final tasks to be completed are the landscaping and installation of a handicap walkway. Discussion followed regarding the opening and closing of the building and interior maintenance. Rental and regulation policies as well as the rental fees were discussed. Further discussion followed regarding the approval process of rental requests. Motion by Malek, second by Davis to authorize the town attorney to draft an ordinance regarding rules and regulations in the Town Park for review by the Town Board. Motion carried. The pavilion will not be opened until all of the work has been completed. An ordinance will be drafted relating to vandalism for review by the board.

Sheriff's Dept.: Deputy Chuck Spielvogel and Deputy Crop were present to provide a brief update. Deputy Spielvogel shared concerns regarding further vandalism at the Town Park. A committee consisting of John Davis, Arvy Rasmussen, Atty Adelman, Deputy Spielvogel, Deputy Crop and Sally McMillan will be reviewing the ordinances as well as the bond schedule.

Library: Director Ali Chase presented her May report. Circulation numbers are significantly higher than last year. The summer reading program has begun with approximately 250 participants. Currently the library is at 50% of its

budget. The Director was nominated for the Book Page award. Ms. Chase will be attending the American Library Association Conference in Washington DC. An astronomy program will be coming up in the near future.

Fire Department: Advertisements have been placed in efforts to hire a new Fire Chief.

Lake Management District: Dennis Nork reviewed the Lake Patrol Report. Activity on the lake has increased. Items donated to the boat house are a locker for equipment, fire extinguishers (2) and a new Stokes for rescue purposes. Warnings were given for going the wrong direction on lake, obstructing the ski channel, and equipment violations. New Hire: An interview took place as there is a need for additional help due to some scheduling difficulties. Motion by Malek, second by Davis to hire E. Schmidt as a part-time boat patrol officer. Motion carried. Mr. Tom Day explained there is a lake management plan which was developed in the mid 1990's and approved in 1997, the lake management board has decided to spend \$7500 to contract SEWRPC to have the plan updated. In the past applications for grant money has been unsuccessful which led to the decision to spend their own money on the update.

Recent Village Board Meeting: Mr. Davis reported on the June 14<sup>th</sup> meeting, Trustee Solmela is on leave without pay until September. The board followed the planning recommendations on extra-territorial approval of the CSM submitted by Don Wilton. A business plan was approved for a Fast Food Grab & Go type business in the BP station's rental side. The Planning Commission is working on creating a check list to be used when evaluating new development. All liquor licenses were renewed. The police department is still trying to fill an open position.

Park & Rec: The new fall and summer guide will be sent out soon. Motion by Kwiatkowski, second by Malek to approve the appointment of Tracy Sorge to the Park and Rec committee as a town representative. The motion was voted on and carried unanimously then Kwiatkowski amended his motion to include that the appointment be a two-year term, Malek seconded the amended motion. Motion carried as amended. The ball park maintenance has been going well.

Garbage & Recycling: On May 30<sup>th</sup> an audit was conducted by the DNR. As a result, businesses will be audited to ensure that recycling programs and ordinances are followed.

Business Park Matters: Eagle Medical Center requested a minor modification to their landscaping plan. Said landscaping will be completed by July 15, 2007. Motion by Rasmussen, second by Malek to approve the revised landscape plan for the Eagle Medical Center to be completed by July 15, 2007. Motion carried.

Chairman's Report: Submittal deadline dates were reviewed for Town Board, Planning & Zoning Commission and the Board of Zoning Adjustment. Motion by Malek, second by Davis to adopt a resolution that, submittal of all applications will be 30 working days prior to the application being placed on an agenda. Motion carried. The subdivision updates are as follows: Porter's Pointe- has not submitted all materials to enable the review of the final plat; Amber Fields- the preconstruction conference is predicated on the County's requirement on the cleaning of the area; Boat Launch- a letter was sent to L. Hauge with the Town's concerns and the Town Chairman will be attending a meeting regarding the same.

Attorney's Report: Nothing to report at this time.

Public comment: Tom Day inquired as to whether or not the Town of Eagle has received the FEMA revised floodplains. The town planner will check into this.

There being no further business on the agenda, a motion was made by Malek, seconded by Rasmussen to adjourn the meeting at 10:46 p.m. Motion carried.

Respectfully submitted,

Eileen Houk  
Town Clerk