

TOWN OF EAGLE
REGULAR TOWN BOARD MEETING
MAY 21, 2008
APPROVED MINUTES

Chairman Kwiatkowski called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Present: Chairman Kwiatkowski; Supervisors Malek, West, Davis and Rasmussen. Also present: Treasurer Pasterski, Clerk Pepper, and Library Director Allison Chase.

Minutes- Motion by Supervisor Davis, seconded by Supervisor Malek to approve the minutes of April 3, 2008. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to approve the minutes of April 10, 2008. Upon voice vote, motion carried. Motion by Supervisor Rasmussen, seconded by Supervisor Malek to revise the minutes of April 15, 2008 to reflect that, in paragraph 5, Supervisor Malek made the motion and Supervisor Rasmussen seconded the motion directing the Town Chairman to extend an offer of employment, and to approve the amended minutes. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to approve the minutes of April 16, 2008. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Supervisor Davis to approve the minutes of April 29, 2008. Upon voice vote, motion carried.

Clerk's Report- The accounts receivable reports were presented to the Board. On noting a discrepancy between the two reports, Chairman Kwiatkowski suggested that this be reviewed at the next meeting.

Treasurer's Report- Treasurer Pasterski presented the April, 2008 report. Checking balance as of 3-31-08 was \$12,459.33. Total cash is \$783,094.90. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to approve the treasurer's report. Upon voice vote, motion carried.

Claims- Claims totaling \$47,822.41 were reviewed. Motion by Supervisor Davis, seconded by Supervisor Rasmussen to approve payment of the claims. Upon voice vote, motion carried.

Library- Director Chase distributed circulation statistics and programming information to the Board. She also explained that the local Boy Scout Troop adopted a soldier and an American flag was flown for him in Iraq. This American flag has returned and the Boy Scout Troop donated it to the library. The library will be loaning out the flag first, to the Eagle Fire Department and then to the Eagle Historical Society.

Beckwith, Saddle Ridge Request for Letter of Credit Reduction – Chairman Kwiatkowski explained that the Board has received a letter from Town Engineer Paulos recommending approving the reduction to \$49,024.00. Mr. Scott Beckwith explained that, to show that the balance would be sufficient, submitted an estimate from Wolf Paving for the cost of the remainder of the paving project. Discussion followed regarding the developer's responsibility to maintain the roads until the Town formally accepts them. Motion by Supervisor Rasmussen, seconded by Supervisor Malek to approve the Letter of Credit Reduction to \$49,024.00. Upon voice vote, motion carried.

Sheriff's Dept.- A Sheriff's Department Deputy explained that there have been issues of speeding along Draper and Betts Roads. The Sheriff's Department is making their presence known.

Fire Department/Fire Commission- Chairman Kwiatkowski explained that he and Treasurer Pasterski have been working with Chief Heim on a trial budget for tax planning purposes. At the most recent Fire Commission Meeting, members were given a presentation on possible reorganization of officers and a presentation regarding certain staffing issues. Discussion followed regarding staffing on the weekends, and the past and current processes being used. A special meeting will be held on Tuesday, June 3, 2008, with Fire Chief Heim to discuss the different options.

Commission/Committee Appointments – Motion by Supervisor Davis, seconded by Supervisor Malek to appoint Steve Kerzman to the Fire Commission for a two-year term. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to appoint Bob Kwiatkowski as the Town Representative to the Fire Commission for a one-year term. Upon voice vote, motion carried. Motion by Supervisor Rasmussen, seconded by Supervisor Davis to appoint Brian Rudy to the Planning & Zoning Commission for a three-year term. Upon voice vote, motion carried. Motion by Supervisor Davis, seconded by Supervisor Malek to appoint Jacki Lewis, as the citizen's representative to the Planning & Zoning Commission for a three-year term. Upon voice vote, motion carried. Motion by Supervisor Davis, seconded by Supervisor Rasmussen to appoint Karen Olsen, as a citizen's representative to the Planning & Zoning Commission for a three-year term. Upon voice vote, motion carried. Motion by Supervisor Rasmussen, seconded by Supervisor Davis to appoint Don Malek to the Park Pavilion Committee for a two-year term. Upon voice vote, motion carried. Motion by Chairman Kwiatkowski, seconded by Supervisor Davis to appoint Dan West to the Park Pavilion Committee for a two-year term. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Chairman Kwiatkowski to appoint Arvy Rasmussen to the Park Pavilion Committee for a two-year term. Upon voice vote, motion carried. Motion by Supervisor Rasmussen, seconded by Supervisor Malek to appoint Don Ward as Weed Commissioner. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to appoint Debra Pasterski Cemetery Sexton for a three-year term. Motion by Supervisor Rasmussen, seconded by Supervisor Davis to appoint Dan West as Superintendent of Roads/Highway Commissioner for a one-year term. Upon voice vote, motion carried. Motion by Supervisor West, seconded by Supervisor Malek to appoint Bob Kwiatkowski as the Alternate Superintendent of Roads/Highway Commissioner for a one-year term. Upon voice vote, motion carried. Motion by Supervisor Davis, seconded by Supervisor Rasmussen to appoint Don Malek to the Lake Management/Lake Patrol Committee for a three-year term. Upon voice vote, motion carried. Motion by Supervisor Davis, seconded by Supervisor Malek to appoint Arvy Rasmussen Recycling Supervisor for a two-year term. Upon voice vote, motion carried. Motion by Supervisor Rasmussen, seconded by Supervisor Malek to appoint John Davis as Village Board Liaison for a two-year term. Upon voice vote, motion carried.

Plan Commission Compensation - Chairman Kwiatkowski explained that Plan Commissioners are currently paid \$10.00 per meeting. Motion by Chairman Kwiatkowski, seconded by Supervisor Malek to table this item until the Board goes through the budget process. Upon voice vote, motion carried.

Publication of 2008 Minutes – Chairman Kwiatkowski questioned whether or not the Board would like to continue to publish the minutes, even though it is not legally required. Discussion followed regarding condensed minutes. Motion by Chairman Kwiatkowski, seconded by Supervisor Rasmussen to publish, in the Mukwonago Chief condensed minutes, as so titled, and within the minutes, explain that a longer version is available either at the Town Hall or on the Town website. Upon voice vote, motion carried.

Freedom Fireworks – Chairman Kwiatkowski explained that Mr. Hein, as part of his conditional use, did obtain a letter of permission from property owner, Gerry Gillette. Motion by Supervisor Davis, seconded by Supervisor Malek to approve Tom Hein's/Freedom Fireworks request for a continuation to sell fireworks. Upon voice vote, motion carried.

Office Cleaning - Motion by Supervisor Rasmussen, seconded by Supervisor Davis to authorize Chairman Kwiatkowski to solicit bids for Town Hall Office cleaning, to check with the employees who clean the Park Pavilion Building, the Library, and the Municipal Building to see if they would be interested, and to report back at the next meeting. Upon voice vote, motion carried.

Lake Management District/Lake Patrol- Officer Dennis Nork gave his monthly report. Last year, the town received 66% reimbursement from the state for lake patrol. This year the town will be reimbursed 72%. Officer Nork expressed appreciation to Tom Day on his behind the scenes support with this organization.

Village Board Meeting- Supervisor Davis updated the Board on various happening within the Village. He explained that the Village has a new website, eagle-wi.gov, that they are posting the drafts for Smart Growth, and suggested that the Town post a link on their website.

Park & Recreation- Supervisor Malek distributed a Park & Rec program update from the first quarter of 2008. Questions were raised as to who should be responsible for the cleaning supplies for the Park Pavilion. Discussion followed. Motion by Supervisor Malek, seconded by Supervisor Rasmussen that the initial yearly cleaning be done by the Town, that mops, buckets, and trash bags be provided, that the residents who rent the building bring their own cleaners in order to return the building to it's original state, and that this be added to the Rules and Regulations for Park Pavilion rentals. Upon voice vote, motion carried.

Garbage/Recycling- Supervisor Rasmussen reported that the town was awarded a recycling grant for \$14,403. Funds should be received by 6/1/08. A letter was received from John's Recycling expressing concern over the scavenging of recyclables. It was suggested that an article be placed in the Town Newsletter letting residents know that recycling helps to keep costs down.

Business Park- Chairman Kwiatkowski reported that there has been a complaint regarding parking.

Roads- Supervisor West read a complimentary letter that was received regarding the excellent job the Highway Department did on maintaining the roads. Supervisor West also submitted the timetable for the upcoming road project.

Chairman's Report- Chairman Kwiatkowski explained that Treasurer Pasterski and the Town's Accountant have recommended purchasing the Peachtree Accounting Program. Peachtree will enable the Town to have a chart of accounts that corresponds with the state. The five-user program will cost approximately \$700.00. Motion by Supervisor West, seconded by Supervisor Malek to authorize Chairman Kwiatkowski to purchase Peachtree. Upon voice vote, motion carried.

Discussion took place regarding Town Board packets and deadlines for submissions. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to continue to mail Board packets and that the deadline for Board submissions will be 7 days prior to the meeting. Upon voice vote, motion carried.

Attorney's Report- No report.

Public Comment- In response to Town resident Pat Bandomir, Chairman Kwiatkowski explained that he will instruct the installers to leave everyone's old numbers when they install the new fire signs. Chairman Kwiatkowski cautioned residents not to remove the old signs themselves until the new ones are in place.

There being no further business on the agenda, a motion was made by Supervisor Malek, seconded by Supervisor Rasmussen to adjourn at 9:37 p.m. Motion carried.

Respectfully Submitted,

Lynn M. Pepper
Eagle Town Clerk