



TOWN OF EAGLE
REGULAR TOWN BOARD MEETING
FEBRUARY 17, 2010
APPROVED MINUTES

Chairman Kwiatkowski called the meeting to order at 7:00 p.m.

Present: Chairman Kwiatkowski; Supervisors Malek, West, Davis and Rasmussen. Also present: Treasurer Pasterski and Clerk Pepper.

Minutes- Motion by Supervisor Malek, seconded by Supervisor West to approve the minutes of the Regular Board Meeting Minutes dated January 20, 2010. Upon voice vote, motion carried with Chairman Kwiatkowski abstaining. Motion by Supervisor Davis, seconded by Supervisor Malek to approve the minutes of the Special Town Board Meeting dated February 10, 2010. Upon voice vote, motion carried.

Clerk's Report- Clerk Pepper presented the Accounts Receivable Summary Report.

Treasurer's Report- Treasurer Pasterski presented the January, 2010 report. Savings balance as of 12-31-09 was \$3,482,653.15. Total cash was \$1,436,096.10. Treasurer Pasterski reported on the status of the tax delinquencies, past and present, the number of dog licenses obtained to date, and the number of foreclosures in the Town of Eagle. A motion was made by Supervisor Rasmussen, seconded by Supervisor Malek to approve the Treasurer's Report, as presented. Upon voice vote, motion carried.

Claims- Claims totaling \$1,097,954.93 were reviewed. Supervisor Malek pointed out that the engineering bill for last month is the smallest that he has seen in a long time and the entire bill is reimbursable. In response to Supervisor Malek, Chairman Kwiatkowski explained that the Town uses approximately 200 tons of salt per year. To date, the Town has used approximately 2/3 of the year's supply. Also, Highway Superintendent Betts has indicated that the truck needs a new plow blade. Discussion followed. A motion was made by Supervisor Rasmussen, seconded by Supervisor Davis to approve the payment of claims. Upon voice vote, motion carried.

Eagle Meadow Farms - Release of "Letter of Credit" due to expiration of warranty period – Chairman Kwiatkowski reported that the one-year warranty time has expired for the Eagle Meadows Subdivision however the Town has not yet received the required documentation for the release. A motion was made by Chairman Kwiatkowski, seconded by Supervisor West to table this item until the proper documentation has been received. Upon voice vote, motion carried.

Notice of Claim - EGLT 1860.005 January 19, 2010 real property tax claim by James Sell for \$119.02 – Chairman Kwiatkowski reported that he discussed the claim with the Town Assessor, who indicated that the property was assessed at \$235,000. The state is responsible for setting the market value, which increased by 3%.

The Town has no control over the market value, which is computed against the 100% assessment ratio. Chairman Kwiatkowski explained the process of Open Book and the Board of Review.

Mr. James Sell explained that he is requesting that the market value be changed to \$235,000.

Treasurer Pasterski explained the assessment and true market value process. Chairman Kwiatkowski reminded Mr. Sell that he does have the opportunity to speak with the Board of Review after Open Book.

A motion was made by Chairman Kwiatkowski, seconded by Supervisor Rasmussen to deny the real property tax claim of James Sell and to direct the clerk to send Mr. Sell a notice of claim denial. Upon voice vote, motion carried.

Town Credit Card – Chairman Kwiatkowski explained that the initial presentation by the Chase Card Representative was similar to a debit card. Debit cards are not acceptable because claims must be approved by the Town Board before monies are disbursed. Chairman Kwiatkowski explained that he spoke with the representative again who has indicated that the Town could obtain a credit card where the town sets the limits. Chairman Kwiatkowski added that the Town Attorney has suggested adopting a credit card policy which establishes the limits.

A motion was made by Chairman Kwiatkowski, seconded by Supervisor Malek to develop a credit card policy which can be adopted if the Board chooses to approve the use of credit cards. Upon voice vote, motion carried.

Sheriff's Report- No report.

Library – No report.

Fire Department/Fire Commission – Chairman Kwiatkowski reported that the Fire Commission met yesterday to approve the accounts payable. Their regular meeting was canceled due to a lack of a quorum. Budget reports for the Fire Department and the municipal building have been provided in the board packets. Chairman Kwiatkowski stated that there were twenty-one calls last month.

Supervisor Davis announced that the Fire Department will be holding their next Strategic Planning Meeting on Wednesday, February 24, 2010. Supervisor Rasmussen stated that he attended the last Strategic Planning Meeting. Some of the concerns which were expressed at the meeting were the lack of young volunteers, the paid-on-call proposal and additional full-time firefighters, and the future need for either a third level to the firehouse or a new building. Chairman Kwiatkowski added that the Fire Department membership appreciates that the Town Board elected officials are showing interest in the department.

Village Board Meeting- Supervisor Davis reported that the Village Board met on Thursday, February 11, 2010. The board approved the CSM request of John Gamache, they discussed the proposed site plan for the senior housing project, no parking issues for the municipal building parking lot and the fire department parking lot from the hours of 2:00 A.M. to 6:00 A.M., no parking on the north side of Eagle Street due to emergency vehicle access, and possibly designating the two parking spaces in front of Chase Bank for limited time parking. The parking issues have been sent to their Ordinance Committee for review. The Village Board also approved their updated Human Resources Policy. Chairman Kwiatkowski explained that one of the changes to their Human Resources Policy was changing the retirement contribution portion. He stated that he expects that this topic may be raised at a Joint Meeting.

Park & Recreation – Supervisor Malek reported that the balance sheet and the list of 2010 programs were included in the board packets. Supervisor West requested that the board be given the Park & Recreation check register report as part of their board packets.

Recreation Department By-Laws – Chairman Kwiatkowski reported that he intends to set up a meeting with himself, the Village Board President and the Park & Recreation Committee member to review and draft the by-laws.

Park Pavilion Rentals and the Recreation Department's Master Scheduling of the Fields – Supervisor Malek explained that this topic was raised because of a situation that happened last year at the Village Park. Apparently someone rented their pavilion and was under the impression that they rented the entire park, ball fields included. Discussion followed regarding events for which the town pavilion is rented. Supervisor Davis reported that he has drafted possible alternative language and read his suggestion to the Board. Discussion followed regarding who should be handling the rentals. The Board asked that Supervisor Davis e-mail his suggestion to the Town Clerk for distribution to the Board.

Proposed Town Park Stone Sign – Supervisor Malek reported that Treasurer Pasterski submitted a proposal several years ago regarding a park sign. Supervisor West has obtained a revised proposal with the current pricing shown. Supervisor West explained that the pricing for the stone varies depending on the size and the weight of the stone. He explained that the company will deliver the sign but will not drop the stone onto the poured foundation. Chairman Kwiatkowski explained that the sign is not a budgeted item however there are monies in the park fund which can be transferred into the general fund on a motion from the board. Supervisor West added that Treasurer Pasterski obtained a permit from Waukesha County to put the stone sign in the County right-of-way or by the triangle at the entrance to the park. Chairman Kwiatkowski asked that this item be placed on next month's agenda.

Lake Management District - Supervisor Malek reported that the Lake Management District met last evening.

Mr. Tom Day, Lake Management District Chairman explained that they have not yet heard from the Department of Natural Resources (DNR) regarding the lake water level or the dam repairs. The district was cited for possible violations of State Statutes and the district submitted all of their engineering to the DNR. Mr. Day reported that two letters, one of which was written by John Mann have been sent to Matt Frank from the Department of Natural Resources regarding these issues. Mr. Day explained that he received a response e-mail stating that they are looking into it. Discussion followed regarding the new emergency spillway requirements of 2000 cubic feet per second, which must be completed by November 27, 2012.

In response to Chairman Kwiatkowski, Mr. Day stated his opinion that the past hours for lake patrol have been needed however the need for two men versus one man in the boat during those patrol hours is up for discussion. Chairman Kwiatkowski explained that when Sergeant Nork returns to the lake patrol, he will be having a discussion with him regarding streamlining the process, of which he is aware.

Garbage & Recycling – Supervisor Rasmussen explained that the new recycling law has been signed by the Governor. Landfilling engine oil filters or any materials used for spills will not be permitted. These items will need to be placed in clear, plastic bags. The tentative date for the change to take effect is January 21, 2011.

Business Park – Chairman Kwiatkowski reported that UPI received a supplier award from the government last Thursday. Chairman Kwiatkowski reported that Vicks Trucking and UPI have yet to settle on a stormwater agreement. Waukesha County sent Vick's Trucking a letter regarding the issue. He added that the Plan of Operations was predicated on the approved plan.

Road Matters – Supervisor West reported that a 2009 Permit List has been provided in the board packets.

Chairman's Report- Chairman Kwiatkowski reported that, as approved under claims, a new scraper blade was purchased for the plow truck. Supervisor Malek suggested checking to see if purchasing a couple of extra blades would provide a cost savings.

Chairman Kwiatkowski reported that the Town's Land Use Plan has gone through the Waukesha County public hearing process and has been approved by their Plan Commission. The LUPE Commission will be reviewing the plan sometime in early March.

Chairman Kwiatkowski reported that it has been brought to his attention that Waukesha County will be requiring municipalities to report collected taxes electronically this year. Because of this requirement, the Town will need to upgrade the computer system. Chairman Kwiatkowski explained that in order to have computers link to a main system they need to go through a server. Discussion followed regarding the approximate cost for a server and a new computer. Treasurer Pasterski added that the Town of Eagle is the only municipality who is not reporting online.

Public Comment – Mr. Roger Dupler from Yaggy Colby introduced himself as one of the candidates who will be interviewed for the Town Planner position.

Mr. Nick Wambach stated that he, as well as approximately fifty other people attended the library's "Meet the Author" on Sunday. It was a great presentation.

There being no further business on the agenda, a motion was made by Supervisor Malek, seconded by Supervisor Rasmussen to adjourn at 8:17 p.m. Motion carried.

Respectfully Submitted,

Lynn M. Pepper
Eagle Town Clerk