



**TOWN OF EAGLE**  
P.O. Box 327  
Eagle, Wisconsin 53119

TOWN OF EAGLE  
REGULAR TOWN BOARD MEETING  
April 20, 2011  
APPROVED MINUTES

Chairman Kwiatkowski called the meeting to order at 7:35 p.m.

Present: Chairman Kwiatkowski; Supervisors Davis, Malek, Rasmussen, and West. Also present: Town Clerk Pepper, Town Treasurer Pasterski, and Fire Chief Heim.

Approval of Agenda – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Malek to move the Village Board Report to immediately follow the Treasurer's Report and to approve the agenda as amended. Upon voice vote, motion carried.

Minutes- Motion by Supervisor Malek, seconded by Supervisor Davis to approve the minutes of the Regular Town Board Meeting dated March 16, 2011. Upon voice vote, motion carried. Motion by Supervisor Malek, seconded by Supervisor Rasmussen to approve the minutes of the Special Town Board Meeting dated March 30, 2011. Upon voice vote, motion carried.

Clerk's Report- Clerk Pepper presented the Accounts Receivable Summary Report. Chairman Kwiatkowski requested that the outstanding balance of \$422.50 be placed on next month's agenda as a line item to place the balance on the person's tax bill.

Clerk's Conference – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Malek to approve the Clerk's conference attendance request contingent on the successful hiring of a Deputy Clerk. Upon voice vote, motion carried.

Treasurer's Report- Treasurer Pasterski presented the March, 2011 report. Savings balance as of 2-28-11 was \$741,481.97. Total cash was \$848,162.69. A motion was made by Supervisor Davis, seconded by Supervisor West to approve the Treasurer's Report, as presented. Upon voice vote, motion carried. Treasurer Pasterski reported to the Board the status of the 2011 budget and provided the Board with a list of subdivisions with their corresponding school districts and how many homes and lots there are in each subdivision.

Village Board Report – Supervisor Davis reported that a resident asked the Village Board what could be done about a foreclosed home and the condition of the property, Katy Degenhardt was introduced as the new Village Trustee, Trustee Greenberg gave an update on Trees on the Move, discussion ensued regarding the Palmyra-Eagle School District, as well as other business that they attended to. Village president Rich Spurrell reported that the Village Board discussed taking the Wisconsin Retirement System employee portion out of the employee's paychecks prior to the passage of the bill. If the bill were not to pass, the employees would be refunded their money. A motion was made and amended to take monies out at the employee's request.

Chairman Kwiatkowski announced that the Town will add this item to their Town Board Only portion of the Planning & Zoning Commission Meeting however the Town's legal counsel has advised the Town to wait.

Claims- Claims totaling \$\$250,262.13 were reviewed. Questions were raised regarding mower rebuilding, pavilion locks, and the soccer field paint. Clerk Pepper reported that the soccer field paint invoice was accidentally entered twice and the error will be corrected. A motion was made by Supervisor Malek, seconded by Supervisor Davis to approve the payment of claims, with the amendment of correcting check number 30033 to half its amount. Upon voice vote, motion carried.

Lake Management District – Lake Management District Chairman Tom Day reported that the Lake Management District Newsletter was mailed out; six (6) additional carp have been tagged for a total of twelve (12); and he encouraged people to visit the Lake Management's website which now has a weather station which provides three (3) water temperatures. Supervisor Malek added that you could also go to eagleweather.com. Mr. Day stated that they hope to have the County permit for the emergency spillway work by the end of the week. Hopefully the project will be completed this summer. Discussion ensued regarding parking and signage at the boat launch.

The meeting recessed at 8:07 P.M.  
The meeting reconvened at 8:10 P.M.

Fire Department/Fire Commission/Municipal Building – Chairman Kwiatkowski reported that the department is at 23 – 24% year-to-date, which includes paid-on-call. The Fire department account balance is \$461,000. In addition, there are four (4) Certificates of Deposit designated for ambulance replacement. Chairman Kwiatkowski reported that the Fire Commission is given monthly activity reports. The year-to-date calls are at seventy-five (75). In addition, the Fire Department's Annual Report can be found on the Town's website. Chairman Kwiatkowski reported that there is \$22,810 in the Municipal Building Fund. "the Building Committee has planned for the replacement of door locks and has been awarded a Community Block Grant in the amount of \$8,000.

Mr. Don Jensen, Piper Road questioned if he would receive a charge for an Emergency Medical visit if no one is transported to the hospital. Chairman Kwiatkowski responded that he will ask the Chief and get back to him.

Sheriff's Report- Deputy Spielvogel stated that he has been receiving complaints regarding parking issues at the boat launch. Chairman Kwiatkowski reported on the vandalism that has been occurring at the Town Park and asked for extra patrol. Chairman Kwiatkowski also reported that there have been problems with people four-wheeling on Road X, towards CTH E. In addition, the stop signs as well as other signage have been damage.

Library – Director's Report – No report.

Park & Recreation – Supervisor Malek presented the Board with the program review for the months of January, February, and March. Discussion followed regarding where the department is in their budget and the benefits of membership in two organizations.

Establish Trick or Treat Hours – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Rasmussen to establish the Trick-or-Treat hours for October 29, 2011 from 4 – 6 pm Upon voice vote, motion carried.

Signage in the Town Park – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Davis to table this item to the next Planning & Zoning Commission Meeting under Town Board action only. Upon voice vote, motion carried.

Tom Hein – Freedom Fireworks- Chairman Kwiatkowski announced that Mr. Hein was unable to attend tonight's meeting due to illness.

Historical Marker for Palestine School – A motion was made by Supervisor Malek to have the Waukesha County Historical Society exhaust all other avenues first before the Town pays for the sign. Motion dies due to lack of a second.

A motion was made by Chairman Kwiatkowski, seconded by Supervisor Rasmussen to approve the request from the Waukesha County Historical Society for the Town to replace the historical marker for the Palestine School in the amount of approximately \$200.00. Upon voice vote, motion carried with Supervisor Malek opposing.

2011 Tax Billing Contract Extension – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Davis to approve the contract extension with Waukesha County for Data Processing Services for Property Tax Billing Upon voice vote, motion carried.

Engineering Services – A motion was made by Chairman Kwiatkowski, seconded by Supervisor West to table this item to the next Planning & Zoning Commission Meeting under Town Board action only. Upon voice vote, motion carried.

Brad & Michele Casper Picnic– A motion was made by Chairman Kwiatkowski, seconded by Supervisor Malek to approve the request of Brad & Michele Casper to serve fermented malt beverages at their graduation picnic to be held at the Town Park on June 11, 2011 from 11:00 a.m. to 10:00 p.m. Upon voice vote, motion carried.

Human Resources Policy – Chairman Kwiatkowski explained that the Town needs to have a policy in place for the hiring of a Deputy Clerk, realizing that the policy will still need to be modified to include a policy on internet usage and the use of social networks on Town computers.

A motion was made by Supervisor Davis, seconded by Supervisor Malek to approve the Human Resources Policy for Town Employees. Upon voice vote, motion carried.

Destruction of Meeting Tapes in accordance with Wisconsin Public Records Law – Chairman Kwiatkowski reported that the Town has been criticized by the Fire Inspector regarding the Town's storage area. The Town currently has boxes and boxes of meeting tapes, which do not need to be kept. Clerk Pepper reported that if the tapes are created for the purpose of transcribing minutes, the tapes only need to be kept for ninety (90) days. Discussion followed regarding the length of time that the Board Members would like the tapes kept.

A motion was made by Supervisor Rasmussen, seconded by Supervisor Malek to preserve the meeting tapes and/or digital recordings for a minimum of two (2) years, or as directed for filing. Upon voice vote, motion carried.

Operator's License request from Ben Schroeder – A motion was made by Supervisor Davis, seconded by Supervisor West to approve the Operator's License for Ben Schroeder. Upon voice vote, motion carried.

Garbage & Recycling – Supervisor Rasmussen reported that John's Disposal has agreed to a Spring Yard Waste Drop-Off date of May 7, 2011 from 8:00 A.M. to 11:00 A.M. Brush must be cut into lengths of no longer than four (4) feet and must weigh no more than fifty (50) pounds. Lawn clippings and leaves must be placed in clear, plastic bags. Supervisor Rasmussen announced that the Recycling Annual Report had been filed and accepted. Payment from the state should be on or about June 1, 2011.

Road Matters – Supervisor West provided the Board with a list of culvert permits that were issued in 2010 and a road ledger, indicating what type of work needs to be done on which roads.

Crackfilling Services – Supervisor West reported that Highway Superintendent Betts suggested that Eagle Aire Estates and the loop and cul-de-sac in Orchard's Grove be crack and spot-filled this year. Discussion followed regarding a possible batch of bad asphalt.

A motion was made by Chairman Kwiatkowski, seconded by Supervisor Rasmussen to approve the contract with Crackfilling Services to repair road cracks in the Town of Eagle, in an amount not to exceed \$25,000. Upon voice vote, motion carried.

Chairman's Report – Update on the sale of the Ford F-150 pick-up truck– Chairman Kwiatkowski reported that the truck was sold for the amount of \$2,000.

Fire Chief Heim arrived at 8:50 P.M.

Public Comment – In response to Mr. Don Jensen, Piper Road, Fire Chief Heim explained that there is a response fee of \$175.00 if an ambulance comes out to the house. An additional fee is charged if the person is transported to the hospital.

There being no further business on the agenda, a motion was made by Supervisor Davis, seconded by Supervisor West to adjourn at 9:07 p.m. Upon voice vote, motion carried.

Lynn M. Pepper  
Eagle Town Clerk