



TOWN OF EAGLE
REGULAR TOWN BOARD MEETING
March 21, 2012
APPROVED MINUTES

Chairman Kwiatkowski called the meeting to order at 7:00 p.m.

Present: Chairman Kwiatkowski; Supervisors Davis, Malek, Rasmussen and West. Also present: Town Clerk Pepper, Town Treasurer Pasterski, and Library Director Chase.

Agenda – Motion by Supervisor Rasmussen, seconded by Supervisor Malek to approve the agenda. Upon voice vote, motion carried.

Minutes- Motion by Supervisor Malek, seconded by Supervisor Davis to approve the minutes of the Regular Town Board Meeting minutes dated February 15, 2012, as presented. Upon voice vote, motion carried.

Clerk's Report- Clerk Pepper presented the Accounts Receivable Summary Report. Discussion followed regarding the payment status of the outstanding accounts.

Credit Card Consortium and the Volume Acquisition of Large and Uniform Expenditures (V.A.L.U.E.) Program. – Discussion took place regarding the purchasing program. A motion was made by Chairman Kwiatkowski, seconded by Supervisor Rasmussen to join the V.A.L.U.E. Purchasing Program. Upon voice vote, motion carried.

Clerk's Conference – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Davis to approve the clerk's request to attend the clerk's conference in Middleton August 22 through 24, 2012. Upon voice vote, motion carried.

Treasurer's Report- Treasurer Pasterski presented the February, 2012 report. Savings balance as of 2-1-12 was \$1,193,943.16. Total cash was \$763,660.90. A motion was made by Supervisor Rasmussen, seconded by Supervisor Malek to approve the Treasurer's Report. Upon voice vote, motion carried. Treasurer Pasterski presented the Board with the 2011 Annual Report. Treasurer Pasterski explained that he anticipates that the assessment roll will fall this year and that the town will see a budget shortfall. Chairman Kwiatkowski stated that because of the larger expenditures at the beginning of the year, the town is at 28% of the budget.

Claims- Claims totaling \$175,007.63 were reviewed. A motion was made by Supervisor Malek, seconded by Chairman Kwiatkowski to approve the payment of claims. Upon voice vote, motion carried.

Lake Management District – Lake Management District Chairman Tom Day referred to letter that he and Lake Management District Board Member John Mann sent to the Town Board, the Lake Management District Board, and Sergeant Dennis Nork. District Chairman Day explained that he is looking for input from the Board on their recommendations.

Chairman Kwiatkowski explained that he is very much in favor of obtaining interns. Lake Management District Board Member Mann explained that it is, in his opinion, necessary to have a second person on the boat because it is difficult to pull up next to another boat with only one person. In regards to mileage reimbursement, Chairman Kwiatkowski made suggestions on how to save money. If the town programs their own handheld radio with Waukesha County Dispatch, this would allow the lake patrol to contact Waukesha County Sheriff directly rather than paying Mukwonago dispatch. This would be a cost savings of \$700 per year. The first year's savings could be used towards our own radar gun. In addition, because there would not be a need for the officers' travel to Mukwonago before starting their shift and at the end of their shift, officers would go straight to the lake, eliminating the need for mileage reimbursement. Chairman Kwiatkowski suggested that the town hall staff handle the paperwork for the lake patrol. The monies saved could then be used towards increased lake patrol hours. Chairman Kwiatkowski explained that the Town of Troy developed a mission statement for both Booth and LuLu Lakes and suggested that the town do the same. In addition, Chairman Kwiatkowski recommended that a new Letter of Agreement be developed. Discussion followed regarding officers' protocol, insurance ratings, interns, and mission statements. A conference call will be scheduled in order to discuss these suggestions with Lake Patrol Sergeant Nork.

Supervisor Malek stated that the Lake Patrol is asking for approval of employment for Andy Douglass, the new Lake Patrol Officer. A motion was made by Supervisor Malek, seconded by Supervisor Rasmussen to employ Andrew Douglass as a new Lake Patrol Officer. Upon voice vote, motion carried.

Lake Management District Chairman Day stated that the harvester will be in the water on Friday, the lake will be chemically treated in early April, 275 carp have been caught already this year, and there will be upgraded efforts to control the dumpster smell.

Sheriff's Report- No report.

Library – Library Director Chase explained that the library's annual report has been completed and filed with the state, she presented the year-end financial report, and stated that circulation was up 13.3% this year. Director Chase explained that the library will be hosting the Eagle Showcase on March 31st at Eagle Elementary School. On April 4, the library will be hosting "A Breakfast with Business" at the library. On April 10th the author who wrote the Heirloom Murders will be visiting the library. Director Chase added that the library will be hosting an E-Books session on how to use the programs.

Library Board President Dave Traver updated the Board on the feasibility study that the library is conducting regarding the needs for the community. Possible options would be building a 12,000 sq. ft. addition to the existing building, build a free-standing 16,000 sq. ft. library on this parcel, or build a mixed-use facility. Library Board President Traver reviewed the timetable of the study. In response to Chairman Kwiatkowski, President Traver explained that Tom Hennen with the Waukesha County Library System recommended 16,000 sq. ft. for this size community. President Traver added that Phase I of the project will cost \$13,500 which will be paid using Village impact fees. If impact fees are not usable, the library board will pay the expense.

Fire Department/Fire Commission/Municipal Building – Supervisor Rasmussen reported that weekend coverage is at 75%; weekday coverage is 100%. Chairman Kwiatkowski explained that the department is at 30% of their operating budget and the commission approved the new credit card payment system that is available through the state.

Recreation Department – Supervisor Malek presented the Board with the budget and balance sheets. Clerk Pepper added that Standard Process generously donated \$500.00 towards the "55+ "Group and donated \$650.00 to the "Yell and Tell" Program.

Ordinance 12-1, An Ordinance to extend the term of office extended for one week to the third Tuesday of April, 2012. – A motion was made by Chairman Kwiatkowski, seconded by Supervisor Davis to adopt Ordinance 12-1, an ordinance to extend the term of office for one week to the third Tuesday in April, 2012. Upon voice vote, motion carried.

Ordinance 12-2, An Ordinance establishing sex offender residency restrictions and establishing prohibitions against certain activities by sex offenders within the Town of Eagle- Chairman Kwiatkowski explained that the Town's attorney developed this ordinance at the request of the Board. Discussion followed regarding specific areas that should be listed, and who makes the determination on the areas. A motion was made Chairman Kwiatkowski, seconded by Supervisor Rasmussen to adopt Ordinance 12-2, an ordinance establishing sex offender residency restrictions and establishing prohibitions against certain activities by sex offenders within the Town of Eagle. Upon voice vote, motion carried.

Report on Recent Village Board Meetings – No report.

Garbage & Recycling – Supervisor Rasmussen reported that the Spring Yard-Waste drop-off date has been scheduled for Saturday, April 21, 2012 from 8:00 A.M. to 11:00 A.M. at the Town Park. Brush must be cut in lengths no longer than four (4) feet.

Road Matters – Supervisor West reported that he will be contacting the crackfillers regarding crackfilling in Eagle's Aire subdivision, a tree fell on Sprague Road and on South Shore Drive, and a culvert permit was issued for Ulrickson Road. Discussion ensued regarding the cracks on Betts Road.

Chairman's Report – Chairman Kwiatkowski reported that UPI Manufacturing has submitted a Site Plan/Plan of Operations for an addition to their existing building. This topic will be on the April 2, 2012 Planning & Zoning/Town Board agenda.

Public Comment – Mr. Don Jensen, S63W35554 Piper Road explained that sex offenders try to “get around” the ordinance by staying for 14 days, leaving for 1 day, and then returning again. Chairman Kwiatkowski explained that sex offenders must now notify the Town that they would like to reside in the town. Depending on the class of the offense, a public hearing may have to be conducted. In response to Mr. Jensen's question regarding if a sex offender already resides here, Chairman Kwiatkowski stated that these people may be grandfathered in.

There being no further business on the agenda, a motion was made by Supervisor West, seconded by Supervisor Davis to adjourn at 8:37 P.M. Upon voice vote, motion carried.

Lynn M. Pepper
Eagle Town Clerk