



TOWN OF EAGLE  
REGULAR TOWN BOARD MEETING  
March 19, 2014  
APPROVED MINUTES

Chairman Kwiatkowski called the meeting to order at 7:00 p.m.

Present: Chairman Kwiatkowski; Supervisors Davis, Malek, Rasmussen, and West. Also present: Town Clerk Pepper, Town Treasurer Pasterski, Recreation Director Blonien, and Library Director Chase.

Agenda – A motion was made by Supervisor Rasmussen, seconded by Supervisor Malek to approve the agenda. Upon voice vote, motion carried.

Minutes- Motion by Supervisor Malek, seconded by Supervisor Rasmussen to approve the minutes of the Regular Town Board Meeting of February 19, 2014. Upon voice vote, motion carried with Supervisor West abstaining.

Clerk's Report- Clerk Pepper presented the Accounts Receivable Summary Report and the Budget Report. Chairman Kwiatkowski added that the Town has used 33.7% of the budget-to-date.

Clerk's Conference – Clerk Pepper reported that the cost for registration last year was \$100. She is unsure what this year's registration fee will be. In response to Supervisor Davis, Clerk Pepper stated that she will, once again, be one of the presenters at conference. A motion was made by Supervisor Rasmussen, seconded by Supervisor Davis to approve the clerk's request to attend the WMCA Conference August 20 – 22, 2014. Upon voice vote, motion carried.

Treasurer's Report- Treasurer Pasterski presented the February, 2014 report. Savings balance as of 1-31-14 was \$972,083.03. Total cash was \$789,191.59. A motion was made by Supervisor Malek, seconded by Supervisor Davis to approve the Treasurer's Report. Upon voice vote, motion carried.

Claims- Claims totaling \$60,561.76 were reviewed. Discussion took place regarding the claim from Gillette's Carstar and the claim from Gray's for a snowplow blade. A motion was made by Supervisor Malek, seconded by Supervisor Davis to approve the payment of claims. Upon voice vote, motion carried.

Recreation Department – Recreation Director Blonien reported that the committee held their meeting this month where there was discussion on future recreation events. In addition, the committee conducted her one-year evaluation. In response to Chairman Kwiatkowski, Director Blonien stated that the second payment to US Cellular is due to a lost payment. When the claim was mailed, two checks were enclosed in the envelope; one from the Town; one from the Recreation Department. The Recreation Department's check was apparently lost. Director Blonien stated that in addition to the list of claims, one additional claim was made to Office Pro in the amount of \$44.61. A motion was made by Supervisor Rasmussen, seconded by Supervisor Malek to approve the payment of claims, as amended. Upon voice vote, motion carried.

Supervisor Davis reported that the committee took a look at the programs and enrollment numbers. The department has seen lower enrollment numbers than in previous years. Supervisor Davis explained that he believes that the low enrollment number may be due to school choice and the fact that parents have to pick up their children and try to get them back here to their activities on time. Discussion followed regarding the declining enrollment numbers at the grade school and the district's idea of possibly changing the name of the district to make a more unified district. In response to Chairman Kwiatkowski, Director Blonien explained that the topic of possible consolidation of the Eagle Recreation Department with Palmyra Recreation has been mentioned.

Sign Usage Policy – Supervisor Davis explained that the Recreation Department has been approached several times regarding the availability of space on the marquee. Supervisor Davis explained that he drafted a policy which was taken to and approved by the Village of Eagle Board. The Town Attorney saw the policy approval on the Town's agenda and raised some possible liability issues. The Town Attorney reviewed the draft policy and made his suggestions accordingly. The biggest change to the draft was that the use of the sign would be restricted to Town and Village of Eagle Departments, space permitting. Supervisor Davis recommended that item #6 allow requests by phone and e-mail, since the requestors are from within.

A motion was made by Chairman Kwiatkowski, seconded by Supervisor Malek to approve the Sign Policy as suggested by the Town Attorney and amended by Supervisor Davis to include phone or e-mail requests. Upon voice vote, motion carried. Chairman Kwiatkowski clarified that the sign would only be used by municipal departments such as fire, police, library, and recreation. No outside organizations.

Library – Library Director Chase presented the 2013 Public Library Annual Report. Director Chase reported that the library had two-hundred seventy-one (271) programs last year. Total in attendance was four-thousand, three-hundred ninety-three (4,393) people. Director Chase reported that the library was at 91% of their expenses last year, not including salaries, taxes, or retirement and has \$23,000 in reserve. In response to Chairman Kwiatkowski, Director Chase stated that last year's costs were at \$232,000.

Director Chase explained that new Town of Eagle resident David Shamsi would like to be a member of the Library Board. Supervisor West and Vice-President of the Library Board stated that Mr. Shamsi and his wife have attended two (2) meetings. He added that Mr. Shamsi is an Insurance Agent and is active with the Eagle Business Association.

A motion was made by Supervisor Davis, seconded by Supervisor Malek to appoint David Shamsi to the Alice Baker Memorial Library Board. Upon voice vote, motion carried.

Sheriff's Report- Waukesha County Sheriff's Second Shift Patrol Lieutenant Anthony Kasta explained that the Sheriff's Department has had their normal allotment of calls this past month. Chairman Kwiatkowski asked that the Sheriff's Department could provide the Town with a report of the annual contacts for last year. Supervisor Malek requested that the Town be notified when the outstanding investigations are finalized.

Fire Department/Fire Commission/Municipal Building – Supervisor Rasmussen reported that the fire building replaced lines on their compressor with black pipes. Supervisor Rasmussen reported that there was one (1) EMS call, eight (8) fire, and fourteen (14) medical calls for the month of February. Supervisor Rasmussen stated that the Fire Chief is currently on restricted duty but was able to attend the Fire Commission meeting. Chief Heim authorized the Fire Secretary to attend Quickbooks training next week.

Property & Casualty Insurance Renewal – Chairman Kwiatkowski explained that perhaps in the fall, the Town could send the insurance out to bid. A motion was made by Supervisor Rasmussen, seconded by Supervisor Davis to approve the proposal in the amount of \$16,559. Upon voice vote, motion carried.

Worker's Compensation Insurance Quote – A motion was made by Chairman Kwiatkowski, seconded by Supervisor West to approve the quote from Horton Insurance in the amount of \$7,006. Upon voice vote, motion carried.

Snow Removal Policy – Chairman Kwiatkowski explained that Highway Superintendent Betts edited the draft policy that was presented to him. His changes have been incorporated into the draft. A motion was made by Supervisor Rasmussen, seconded by Supervisor Malek to approve the Snow Policy Removal. Upon voice vote, motion carried. Chairman Kwiatkowski reported that declaring a Snow Emergency will be placed on the next Town Board agenda.

Report on Recent Village Board Meetings – Supervisor Davis reported that the Village Board held their regular meeting last Thursday. There were two (2) citizen comments. One resident asked for a full audit of the Police Department. The second resident had questions regarding residents being asked to leave their water running and how will the residents know when to turn the water off. Supervisor Davis reported that the Village Board appointed two (2) new members to the Library Board. The Village Board approved the annual horseshoe tournament to be held on August 8, 2014. Supervisor Davis reported that the Nature Trail volunteers donated over five-hundred twenty (520) hours of time last year.

Lake Management District – Supervisor Malek reported that the Lake Management District met last night. Lake Management District Chairman Tom Day reported that the district approved the spring newsletter draft. Lake Management District Chairman Day reported that the district disposed of the McCormick Turbine and will be donating the turbine to Old World Wisconsin for display. Lake District Board Member Nick Wambach reported that the Kern's will be donating \$700,000 to construct a new building where the turbine will be displayed. The McCormick Turbine was made before electricity and was hand-cast with great precision. This turbine is the only one of its kind left.

Lake Management District Chairman Day explained that the Town of Troy held a Public Hearing on March 6, 2014 regarding boating on Lulu Lake, the impacts on the lake and its natural environment, in light of the recommendations received from the Nature Conservancy to restrict or prohibit motorized boats. Lake District Chairman Day explained that the Town of Troy Board listened to the information that was being provided however; they deferred any action at this time. The Lake Management District hopes that the Town of Troy Board does not take any action on the Nature Conservancy's recommendation for at least another year. Lake Management District Chairman Day added that there were petitions being circulated for and against the proposed restriction. In response to Supervisor Malek, Lake Management District Chairman Day stated that he, John Mann, Tom Casey, and Tony Hofeld met with Pat Morton and Jerry Ziegler from the Nature Conservancy, at Tony Hofeld's request.

In response to Supervisor West, Lake Management District Chairman Day reported that the "Clean Boats, Clean Waters" program, which teaches about invasive species is conducted by the kids as they enter and leave the lake on Saturdays, Sundays, and holidays. The majority of boaters are aware of the invasive species law because it is rare that they find a violation. Lake Management District Board Member John Mann added that they also teach about "Slow, No Wake", as well as other Town ordinances. Lake Management District Board Member Wambach added that the district does get a subsidy from the Department of Natural Resources for conducting this program.

Garbage & Recycling – Supervisor Rasmussen reported that the Town garbage collector, John's Disposal is currently working on placing stickers on items left at the road. These stickers would explain that these items are no longer being picked up. At this time, John's Disposal has been taping letters on these items. Supervisor Rasmussen explained that the Town will be conducting the Spring Yard Waste Drop-Off on Saturday, April 26, 2014 from 8:00 a.m. to 11:00 a.m. Brush must be in lengths no longer than four (4) feet.

Business Park – No report.

Road Report – Culvert Issue - Polansky, S105 W37020 Estates Drive – Supervisor Davis explained that this flooding issue arose last year during the spring thaw. The water wasn't running through his culvert as it should, rather it was heading up his driveway towards his barn. Last year Highway Superintendent Betts went over to the Polansky's with the front-end loader to remove some of the snow in the ditch. It was anticipated that this

flooding would likely happen again this year. Luckily, that wasn't the case. Mr. Fred Polansky stated that he thought the Town did something already because a lot of the water flowed on the south side of Estates Drive this season.

Supervisor West explained that there are culverts that cross over but none from Mr. Polansky's side of Estates Drive. Even if it did cross over, the Polansky's property is higher. In addition, the east side of Shearer Road is also higher. The southeast corner of the Polansky property is a low point on his property and that there is nowhere to put a culvert.

Chairman Kwiatkowski explained that the Town is not liable because the Polankys moved the culvert to another location and did not get a culvert permit. In addition, how does anyone know if it was installed properly? Mr. Polansky replied that he did move the culvert himself and that the ditch flows east to west. The culvert was set in the ditch. Mr. Polansky explained that years ago, when the culvert was in its original location, the Fire Department had to pump the water out. Chairman Kwiatkowski added that there is now a retention pond to alleviate the issue. Discussion followed regarding the direction in which the snow plow driver plows the snow. Chairman Kwiatkowski stated that he would inquire as to if the snow plow driver could plow across the road.

2014 Road Rehabilitation Project – Town Engineer Tim Lynch explained that the bid from Payne & Dolan's came in at \$209,955.30. The bid from Wolf Paving came in at \$227,817.40. Engineer Lynch reported that the bids did come in significantly lower than what was expected. Supervisor West questioned if the Board would consider adding Serenity Court to the paving project. Treasurer Pasterski added that the Town will be receiving \$17,900 back from the TRIP program. Additionally, the Town spent \$44,000 for the Saddle Ridge paving, money that was put into the budget that the Town will be getting back. Chairman Kwiatkowski directed the Town Engineer to check with Payne & Dolan to see if they would extend the pricing and to place the extension on the Planning & Zoning/Town Board agenda for April 7, 2014.

A motion was made by Supervisor Davis, seconded by Chairman Kwiatkowski to award the 2014 Road Rehabilitation Project to Payne & Dolan in the amount of \$209,995.30. Upon voice vote, motion carried.

Chairman's Report – No report.

Public Comment – None.

There being no further business on the agenda, a motion was made by Supervisor Rasmussen, seconded by Supervisor Davis to adjourn at 8:09 P.M. Upon voice vote, motion carried.

Lynn M. Pepper  
Eagle Town Clerk