

# Town of Eagle Park Field Reservation Form

S91 W35287 Hwy NN  
Eagle, WI 53119  
262-594-5800

**Rental available weekdays or weekends, dawn to dusk.  
Please check the box that applies.**

**Agreement:**

- **Soccer field: This agreement reserves the eastern soccer field of town park. \* It does NOT reserve the park pavilion, playground, other playing fields, or moveable bathrooms.**
- **Baseball field: This agreement reserves the baseball diamond in the southwest corner of the town park. \* It does NOT reserve the park pavilion, playground, other playing fields, or moveable bathrooms.**

**Payment:**

- **Pay the security deposit (refundable) and rental fee (nonrefundable) in advance.**
- **Make the check out to "Town of Eagle"**
- **If a cancellation is necessary, you may reschedule for no additional fee.**
- **Please contact the Town Hall after your last date of reservation to arrange for receiving your security deposit refund. \*\***

\*If the other field is not in use and available, you may use it for no additional fees under the liability terms stated below.

\*\*Please note that your refund may not be immediately available due to procedural delays. We advise that you call ahead to find out if your refund is ready for pickup.

**Rental Fee**

**\$20/hour OR \$100/day\***

**Security Deposit**

**Equal to Rental Fee**

\*Fees for organized leagues may differ. Contact the Town Hall or the Eagle Recreation Department for details.

**Rental Fee and Security Deposit**

**Amount due: \_\_\_\_\_ Date paid: \_\_\_\_\_ Check # \_\_\_\_\_/Cash**

**Person authorized to pick up the refund (if other than the primary contact):**

\_\_\_\_\_  
**Please print**

I, the undersigned Responsible Person, hereby agree to fully comply with all parts of this agreement. I agree, on behalf of myself and on behalf of all who participate with my consent in the activities at the town park for which I have reserved the playing field, that **THE TOWN OF EAGLE IS NOT LIABLE FOR ANY ACCIDENT, INJURY, DEATH, OR OTHER INCIDENT** that occurs at the town park as a result of my reservation and subsequent use of the park field(s). I also agree, on behalf of myself and on behalf of all who participate with my consent in the activities at the town park for which I have reserved the field, to **INDEMNIFY, SAVE HARMLESS, AND DEFEND THE TOWN OF EAGLE AND PAY FOR ANY DAMAGE TO PARK FACILITIES** that occur as a result of my reservation and subsequent use of the park field(s). If damages to the park facilities exceed \$200, the Town reserves the right to charge the **RENTER** for any additional costs.

**Name of Responsible Person:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FIELD RENTAL APPROVED BY:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Please list the dates and time you would like to reserve.**

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**Date**                      **Time in**                      **Time out (optional)**

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**Date**                      **Time in**                      **Time out (optional)**

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**Date**                      **Time in**                      **Time out (optional)**

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**Date**                      **Time in**                      **Time out (optional)**

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**Date**                      **Time in**                      **Time out (optional)**

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**Date**                      **Time in**                      **Time out (optional)**

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**Date**                      **Time in**                      **Time out (optional)**

**Total days:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email (optional):** \_\_\_\_\_

**Secondary Contact:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email (optional):** \_\_\_\_\_